

## Redfield Carnegie Library Board Agenda

January 29, 2024

**Members Present: Dale Fiedler, Sandy Lien, Keith Gall, Marlene Eimers, Stephanie Hansen**

**Librarians present: Sarah Jones-Lutter, Amanda Evans**

**Members Absent: Lisa Johnson**

Meeting called to order at 5:30 PM

Minutes from November 27, 2024

Moved to approved: S. Hansen

Seconded: K. Gall

Minutes approved

### Old Business

1. Building Fixes update
  - a. Reading Room Progress
    - i. Purcell will be here 1/30/24 to gauge costs and supplies
  - b. Sump pump drain needs repairs and/or rerouting
2. Circulation Policy
  - a. Second Reading
  - b. Changes in Section II with library cards- expired, nonresident, school care for Libby access
  - c. Labeling children's items as older teen
  - d. Section IV- In-library tablet borrowing policy with form
  - e. Motion to approve and present to City Council
    - i. M. Eimers moved to approve
    - ii. S. Lien seconded
    - iii. Motion carried
3. Potential Hours Update
  - a. No updated from city council
  - b. Will it be too expensive to change hours
    - i. Website- easy
    - ii. Social Media- easy
    - iii. Door- easy
    - iv. Magnets- easy
  - c. June 1
    - i. M. Eimers moved to update hours on June 1
      1. M-W-F 12-5
      2. T-Th 10-12, 1-8
      3. Sat 10-4
    - ii. S. Hansen seconded the motion
    - iii. Motion carried

### New Business

1. Outside Sign
  - a. Money donated for repair of damaged sign or replacement of sign

- i. Repair new one- yes
  - ii. Add a second sign by handicapped entrance?
- 2. SDDC –
  - a. Delivery
  - b. Drop off and pick up at Admin Center
  - c. Every two weeks
  - d. Books and DVDs
  - e. Instructional sheet
  - f. Keith will coordinate
- 3. Spice Club
  - a. Popular
  - b. Dill
  - c. Old Bay
  - d. Turmeric
- 4. Summer Reading training in March
  - a. The Adventure Begins at the Library

Meeting adjourned at 6:05 PM.

Next Meeting Feb. 26 2024 at 5:30 PM