

**Redfield Carnegie Library Board Minutes**  
**July 31, 2023**

Members Present: Dale Fiedler, Marlene Eimers, Sandy Lien, Stephanie Hansen

Members Absent: Keith Gall

Librarians Present: Sarah Jones-Lutter, Linda Keller

Call to order at 5:33 PM

Minutes from June 26<sup>th</sup>, 2023

Moved to accept: M Eimers, Seconded by S. Lien

Motion carried

Old Business

1. Building Fixes updates
  - a. Drain tile report- no new updates
  - b. Reading room progress
    - i. Blackburn's needs to work on sealing the basement
      1. Drain tile
      2. Barrier against wall
    - ii. Purcell's Construction will complete subfloor, walls and ceiling in reading room
      1. Walls are done.
    - iii. This need to move forward as it has dragged on.
    - iv. HKG has not yet confirmed that there is drain tile.
2. Elevator upgrades
  - a. No date for service yet
3. Summer Reading Update
  - a. June/July- successful summer program
    - i. Averaged 15-30 children in all the programs (pre-K through tweens) every week
    - ii. Spending analysis ongoing-
  - b. August Extension
    - i. Funding for this session
    - ii. Nine prizes
4. Job Description Update
  - a. New circulation assistant description
    - i. Moved to approve: S. Hansen moved; S Lien seconded
    - ii. Motion Approved
  - b. New janitor/cleaning description
    - i. Moved to approved: M. Eimers moved; S Lien seconded
    - ii. Motion approved.
5. Board Update
  - a. City Council still needs to discuss new board member

- i. It has to be on the agenda; will be on the August 7 meeting.

#### New Business

1. SDLA Approval- in Rapid City
  - a. Sarah is the incoming president this year
  - b. Conference is September 27-29 (\$195)
  - c. Hotel September 26-29 (3 nights at \$89/night plus tax)
    - i. Moved to Approve: M. Eimers moved: S. Hansen seconded.
    - ii. Motion approved.
2. Story Hour
  - a. Sign Ups: Tuesday, August 15<sup>th</sup>
  - b. First Day: Tuesday, September 12<sup>th</sup>
3. Lego Club
  - a. Gauging interest at this point
  - b. Starting Sept.
4. 2024 Budget
  - a. Completed
5. Order new computer to replace scanner computer.

Adjournment 6:15 PM

Moved by S. Hansen

Seconded S. Lien

Next meeting on August 27, 2023 at 5:30 PM